

Govt. of Andhra Pradesh
THE ANDHRA PRADESH SHILPARAMAM ARTS, CRAFTS &
CULTURAL SOCIETY, VIJAYAWADA

Tender Notice. No. 412/ AP.SHILPARAMAM//PARKING/KKD/2025

Dt. 29.07.2026

**TENDER SCHEDULE FOR OPERATION AND MAINTENANCE OF
PARKING MANAGEMENT SERVICES AT SHILPARAMAM, KAKINADA**

(Last date for submission of completed Tender schedules:
03:00 PM on 13 -08-2026)

Part – I : Technical Bid
(To be submitted in sealed cover –A)

O/o Chief Executive Officer, AP, Shilparamam, Vijayawada, Plot.No. 56, Door No. 54-16-18/C,
Central Excise colony, Road no.2,Layola College Road,Vijayawada- 520008 Ph.No.0866-2456445

The A.P.Shilparamam Arts, Crafts & Cultural Society, Vijayawada

Parking Management Services at Shilparamam, Kakinada

ELIGIBILITY & CONDITIONS:

- 1) Shilparamam invites sealed tenders for “Parking Management Services” at “**Shilparamam Kakinada** ” for a period of two (2) years.
- 2) The cost of Tender processing fee is Rs.3,000/- in the shape of DD in favour of “**Chief Executive Officer, the APSACCS**” payable at Vijayawada which will not be refunded under any circumstances.
- 3) The Bidders who satisfy the technical criteria will be shortlisted for opening the Commercial Bid.
- 4) The Upset price per the Parking Management Services is Rs.20,000/-per month + GST.
- 5) The amount to be quoted by the Bidder should be **higher than the upset amount**. If the amount offered is less than the upset amount, the tender shall not only be rejected but the Security Deposit paid with the Tender shall stand forfeited. **The bidder who quote highest amount (H1) than upset price will be selected.**
- 6) The Bid shall be accompanied by EMD in mode of a Demand Draft in favour of “Chief Executive Officer, the APSACCS” payable at Vijayawada for Rs. 75,000/- (Rupees seventy five thousand only) and will be adjusted in security deposit.
- 7) In case of successful bidder, the above amount will be retained towards caution deposit and will be refunded after successful completion of the agreement period.(i.e. Two years).
- 8) In case of unsuccessful bidder, the above EMD amount will be refunded after agreement concluded by the successful bidder.
- 9) The Chief Executive Officer, APSACCS reserves the right, without any liability of whatever nature,
 - a) to modify the terms and conditions of quotation including extending the bid submission date or any other dates under intimation through email to those Bidders who procured the tender documents .
 - b) To accept or reject any or all bids received.
 - c) To terminate the bid process either on or before the bid submission date or execution of the contract agreement.
- 10) The bidder shall enclose the copies of the following documents along with the tender schedule.
 - a) Registration certificate of firm (Optional)
 - b) Certificate of Registration for PAN
 - c) GST-optional
 - d) Income Tax assessment copies for the last two financial years.(optional)
 - e) Experience in Parking Maintenance.

- 11) The bidders having any dispute with Government Departments / Shilparamam are liable to be summarily rejected and if it comes to the notice of Shilparamam at a later date and work order/agreement issued will be cancelled immediately without any notice duly forfeiting the EMD/ caution deposit.
- 12) There will be escalation of lease/ bid amount for 2nd year @ 10% over the 1st year..
- 13) The Chief Executive Officer, AP, Shilparamam reserves the right to postpone or cancel the opening of tenders and also right to reject any or all tender without assigning any reasons.
- 14) The Successful bidder shall pay Three **(3) months advance rent** as security deposit.
- 15) The successful bidder shall pay the lease/ rental amount on or before of 5th every month, If the contractor fails to pay lease/rental amount for two months, his agreement shall be deemed to have been cancelled besides forfeiture at the EMD amount paid by the bidder.
- 16) The parking fee to be collected for **two wheeler @ Rs. 10/-** (Rupees ten only) and **@ Rs.30/-(Rupees thirty only) for four wheeler**. The contractor shall display board indicating the above tariff. The same will be monitored by Administrative Officer, Shilparamam, Kakinada and if any collection in excess fee is noticed the allotment order will be cancelled.
- 17) Cost of printing of parking tickets is to be borne by bidder and shall be the responsibility of the bidder.
- 18) Sign boards shall be erected by bidder at his own cost.
- 19) The bidder shall be responsible for safety and security of all parking vehicles in demarked parking area including any damage to visitors vehicles.
- 20) The contractor should not engage child labour and is liable for action in the event of violation of Govt. rules and provisions in this regard and should abide by the labour rules Govt. of AP. In/force.
- 21) If any theft of 2 wheeler / 4 wheeler or any vehicle occurs and other untoward incidents caused in parking , it is the responsibility of the contractor.
- 22) All taxes as per Govt. rules are to be borne by the bidder/ Tenderer/ Contractor.
- 23) **The Chief Executive Officer, APSACCS reserves the rights to cancel the allotment order at any time if the place is required for Shilparamam on administrative grounds or other valid concerns.**
- 24) The permission is not transferable and cannot be sublet or assigned to any third party.
- 25) **If less than two bids are received by the Bid Due Date (BDD), while retaining the single bid, the BDD shall be extended by 15 days. If no additional bids are received by the extended Bid Due Date, the single retained bid shall be opened and processed, provided it meets all technical eligibility criteria.**

26) The following schedules are tentatively proposed for processing of Tenders.

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|--------------------------|----------------|
| 1) Tender processing fee | - Rs. 3,000/- |
| 2) Bid security deposit | - Rs. 60,000/- |
| 3) Monthly Rent fixed | - Rs. 20,000/- |
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- | | |
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| a). Press Notification on | : 30.07.2026 |
| b). Issue of Tender schedule | : 30-07-2026 10.30 AM to 13.08.2026
2.00PM |
| c). Last Date for submission of Bid | : 13-08-2026, 3.00 pm at the office of
the CEO, AP, Shilparamam, Vijayawada |
| d). Technical Bid opening | : 13-08-2026 at 3.30 pm at the same place
as in (C) above |
| e). Commercial Bid opening | : on 13.08.2026 at 4.00pm |
| f). Execution of Contract | : Within next 7 (seven) days from the issue
of award. |
| g). Date of Commencement of
Services | : Within next 7 (seven) days from the date
of execution of contract. |

Signature of the Bidder

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Part – II : Commercial Bid
(To be submitted in sealed cover –B)

**O/o Chief Executive Officer, AP, Shilparamam, Vijayawada, Plot.No. 56, Door
No. 54-16-18/C, Central Excise colony, Road no.2,Layola College
Road,Vijayawada- 520008, Ph.No.08662456445**

**The A.P.Shilparamam Arts, Crafts & Cultural Society,Vijayawada
Parking Management Services at Shilparamam, Kakinada**

PRICE BID

**Contractor offer for Operation and Maintenance of Parking Management Services at
Shilparamam, Kakinada for a lease period of (2) Two years**

- 1) Full Name (Capital Letters) :
- 2) Father's / Husband's Name :
- 3) Full Postal Address :

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Mobile No.

E.mail.ID.

- 4) Minimum upset price as fixed by the Department: Rs.20,000/- (Rupees twenty thousand only) per month

- 1) **We offer to undertake Parking per month** Rs. (Rupees.....
.....)

Agreed for 10% enhancement for the 2nd year lease rentals.

Place :

Date :

Signature of the Bidder

Undertaking for Not being Debarred / Not Blacklisted
(Duly Notarized)

(On non-judicial stamp paper)

I do hereby undertake and confirm that any Central/ state government/ public sector undertaking/ AP Shilparamam or any other Organization applicable for all Ministries have not banned/ debarred business with us as on the date of EoI/Bid submission. Also, any work executed by us has not been rescinded/ terminated after award/allocation of any work to us during the last five Financial Year (from the last day of the previous month of submission) due to our non-performance.

In case at a later date the undertaking is found to be false or incorrect, AP Shilparamam shall have the right to terminate the Registration.

Stamp & Signature of Authorized Signatory Note: